



## 2008 FILING SCHEDULE

### For Municipal, District, and County Party Committees

PRIMARY ELECTION: JUNE 10, 2008		GENERAL ELECTION: NOVEMBER 4, 2008
TYPE OF REPORT	FILING DEADLINE (BY 11:59 P.M.)	REPORT PERIOD
11-Day Pre-Primary*	May 30, 2008	January 1, 2008 – May 27, 2008
July Semiannual	July 15, 2008	May 28, 2008 – June 30, 2008
11-Day Pre-General*	October 24, 2008	July 1, 2008 – October 21, 2008
January Semiannual	January 15, 2009	October 22, 2008 – December 31, 2008

\* Please note that the pre-election reports are now due 11 days before an election.

### 24-HOUR REPORTS

24-HOUR REPORT PERIOD (13 DAYS BEFORE THE ELECTION)	WHAT TO REPORT	WHEN TO FILE THE REPORT
<b>Primary:</b> May 28 – June 9, 2008	Any single expenditure of \$1,000 or more.  Orders placed with or obligations made to vendors for goods or services are considered expenditures at the time the obligations are made. Expenditures listed in 24-Hour Reports must be included in the next regular campaign finance report.	Within 24 hours, including Saturdays and Sundays, of making the expenditure, incurring the obligation, or placing the order and can be filed via the electronic filing website or faxed.
<b>General:</b> October 22 – November 3, 2008		

### IMPORTANT INFORMATION

**Exemption from Filing.** A party committee receiving and spending less than \$1,500 in a calendar year is exempt from the requirement of filing reports. Party committees are not required to begin filing reports in a calendar year until they have reached the \$1,500 threshold. The first report filed in any calendar year must include all contributions received and expenditures made between January 1 of that year and the end date of the reporting period.

**Filing Reports.** Municipal, district, and county party committees must file campaign finance reports by 11:59 p.m. on the due date. If filing electronically, party committee treasurers must enter the required information and click "File Report" by 11:59 p.m. on the filing deadline. A properly signed report may be faxed to the Commission office by 11:59 p.m. on the deadline, provided that the Commission receives the original report within five calendar days. A report mailed to the Commission by certified or registered mail and postmarked at least 2 days before the filing deadline will not be considered late, even if it is received after the deadline.

Commission staff will be available until 5:00 p.m. on filing deadlines to assist party committees. Failure to seek out timely assistance from staff regarding the filing of reports will not be considered a mitigating circumstance if the report is filed late.